



Kent Netball Management Committee (KNMC) Code of Conduct

Policy Name	Kent Netball Management Committee (KNMC) Code of Conduct
Responsible Officer	Treasurer
Group Owner	KNMC
Date created	01/05/2021
Version	1.1
Review date	01/05/2027
Applicable for	This policy is mandatory. It applies to all members of Kent Netball and volunteers acting in any capacity within netball where a separate policy does not exist.
Summary	This policy provides information on Kent Netball's KNMC Code of Conduct.

Version control

Person Responsible	Version and summary of changes	Date
Dawn Cox	First Version. Kent Netball Management Committee (KNMC) Code of Conduct v1.0	01/05/21
Dawn Cox	Grammar adjustments. Kent Netball Management Committee (KNMC) Code of Conduct v1.1	10/05/24

The Kent Netball Management Committee (KNMC) Code of Conduct states the values, standards, behaviours and actions expected by individuals within the KNMC.

The knowledge and understanding that each KNMC member brings from their own experience is highly valued but KNMC members are not permitted to act as representatives of any constituency or interest group where the integrity and confidentiality of the KNMC as a whole may be compromised.

In my voluntary capacity as a member of the KNMC, I will:

- Promote and embed the Kent Netball Constitution, values, aims and policies.
- Act only in the interests of Kent Netball (KN), and not on behalf of any constituency or interest group that are considered a conflict of interest against KN.
- Support KN's establishment and maintenance of a robust governance process.
- Actively contribute to the effective work of the KNMC through:
 - preparation and reading of all papers circulated prior to meetings whenever possible
 - endeavouring to regularly attend, participate and contribute at meetings, including constructive challenge as appropriate
 - ensuring timely response to agreed actions, requests for information and guidance within mutually approved timeframes
 - where practically possible attend the AGM/EGM and County events
 - where practically possible, deal with ad-hoc matters outside of meetings thus streamlining agenda items and ensuring effective time management.
 - not electronically record nor communicate with non KNMC during meetings.
- Attend relevant training events if available and by mutual agreement.
- Take reasonable steps to ensure awareness of public policy, statute and other issues that may affect the work of KN.
- Listen to and respect the views of others.
- Seek positive and constructive resolution to those issues where differences in opinion exist, and where a vote is taken, accepting the decision of the majority.
- Respect the office of Chairperson.
- Observe the highest ethical standards of impartiality, integrity and objectivity in relation to the stewardship of public funds and management.
- Act in a way considered to be in good faith and most likely to promote the success of the organisation for the benefit of its members as a whole, including not using my position to obtain for myself, family members or close associates, employment or other advantages with KN or any individual or organisation associated with KN.
- Maximise value for money through ensuring that services are delivered in the most economical, efficient and effective way within available resources.
- Maintain focus on the long term aims of the KNMC and the development of the sport within the County through planning, prioritising, performance monitoring and evaluation.
- Immediately notify the KNMC honorary officers should my personal circumstances change and a conflict develops, or I am charged or convicted of a criminal offence which could result in my KNMC position being untenable requiring me to relinquish my role.
- Support other Boards / Groups / Committees and individuals, where applicable to KN, in their leadership of the organisation as appropriate.
- At all times act as an ambassador and advocate for KN, promoting the organisation's key messages and always presenting the sport and its people in a positive light.

- Not attempt to exercise individual authority over England Netball / the Region / the County or its staff and volunteers except as explicitly set out in policies.
- Respect confidentiality and not pass any information gained through my involvement with the KNMC to a third party without approval of the chairperson.

I will endeavour to abide by this code of conduct for KNMC volunteers and promote it to others.

I understand that if I fail to follow this code of conduct, Kent Netball may appoint an investigation committee, a disciplinary committee and an appeals committee where appropriate, to determine my suitability as a KNMC member.

I am aware that as a member of England Netball, London & South East Region and Kent Netball, I am not exempt from abiding by their relevant constitutions and byelaws.

Signed _____
 Name _____
 Position _____
 Date _____

-

A copy of this policy will be given to all KNMC members upon their election/appointment to the KNMC.

A record of revisions of this policy will be recorded in the Kent Netball Documents – Version Control Register.