

**MINUTES OF KENT NETBALL COMMITTEE MEETING**  
HELD ON WEDNESDAY 06 JULY 2023



	Reported Items	Action Required	By Whom
	<b>IN ATTENDANCE:</b>		
	In person Miss Natalie Beckett (NB) Miss Dot Bryan (DB) Mrs Dawn Cox (DC) Mrs Caroline Duggan (CD) Ms Natalie Northover (NN) Mrs Michelle Ray (MR)	Online Mrs Alex Carter Mrs Keeley Smith (KSM) Mrs Helen Telfer (HT) Mrs Marlene Wander (MW) Rachael Purchase (RPU) England Netball	
<b>1.0</b>	<b>Apologies for Absence:</b> Miss Justine McAvoy (JMC) Miss Emma Baker (EB) Mrs Jenny Fissenden (JF) Miss Hannah Hyams (HH) Ms Liz Roche (LR)	<b>Non-Attendance:</b>	<b>Info</b>
<b>2.0</b>	<b>General Conflict of Interest Declaration:</b>  MR sought confirmation that the Conflict-of-Interest Register did not need any amendments. No amendments were submitted.		
<b>3.0</b>	<b>Minutes of the previous Meeting.</b>  The June minutes were agreed by MR and seconded by DB.		
<b>4.0</b>	<b>Action Points</b>  Actions 1, 4, 6-9 were closed.		
<b>5.0</b>			
a) <b>Action 1</b>	<b>KCSNL rules.</b> DC to circulate to all. All to read and send nil return to DC Request from Eclipse for 9.45. Agreed to amend rules to 9.30am earliest start time.		<b>ALL DC</b>
b) <b>Action 2</b>	<b>AGM arrangements</b> AGM will take place 6th September in the LRC, all to arrive by 6.45pm. No suggestions for changes to the constitution were received.		
c) <b>Action 3</b>	<b>Awards</b> Discussed nominations and outcome as follows:  JC = Sue MM = to think NR = Sam H considered	All to consider options for missing categories.	<b>ALL</b>  <b>CD</b>

	<p>YP = competition group Admin – tbc Coach – Teresa Macklin Umpire – Ann Windsor Inclusion – Laura Askeff Team = Wealden 1 Unsung = Lou and Zoe from RSG cafe Young volunteer = all to think</p> <p>Later comment following the meeting that it would be good to recognise Debbie Kendall posthumously.</p>	CD, NN/MR to forward details of Ann Windsor and Laura Askeff achievements /contacts	<b>NN/MR</b>
<b>6.0</b>	<b>Verbal reports from other Committee Members.</b>		
a. <b>Action 4</b>	<p>NN apologised for lack of report. She had completed the KCSNL handbook which now can be found in the Google Drive. CD asked whether KN could do a ‘Netacular’ this coming season? Discussed previous arrangements. Discussed subsidy of courts, one club has had to book a venue outside kent. Have any of the courts sanctioned for KCSNL been risk assessed recently? Not as such, but KSM looks when she goes round.</p>	<p>NN to consider 24 sept and 7 Jan as options and will check availability at Polo Farm.</p>	<b>NN</b>
<b>Action 5</b>		<p>Amend wording to subsidy to go to clubs rather than venues.</p>	<b>HT</b>
b.	CD offered congratulations to KSM for the recent high grades on the A award paper.		
<b>7.0</b>	<b>County Plan</b>		
<b>Action 6</b>	<p>County plan - updating for 23-24 All to check anything to add, amend, remove etc. It will be sent to the region in the next couple of weeks.</p>	<p>DC to re-circulate All to comment</p>	<b>ALL</b>
<b>8.0</b>	<b>AOB</b>		
<b>Action 7</b>	<p>Emails – DC explained the process of trying to get the emails sorted, which was making progress. MW suggested tapping into Lucy at region as she had resolved a similar issue. Any problems need to be clearly communicated to DC.</p>	DC	<b>Info</b>
<b>Action 8</b>	<p>RPU mentioned the gender survey that had been sent out recently with a tight turnaround. All to fill in if so wish.</p>		<b>ALL</b>
	<p><b>Meeting closed 21:35</b> <b>Next meeting will be AGM 06/09/2023 – LRC</b></p> <p><b>All to pencil in meeting 02 August just in case required.</b></p>		<b>ALL</b>

**SUMMARY OF ACTIONS**

<b>REMAINING ACTIONS FROM PREVIOUS MEETINGS</b>			
	<b>Brought forward from previous meetings</b>		
	Request for Kent’s history.	<b>Ongoing</b>	<b>DC</b>

	Another push on this and draw a line under it.	JMC to re-promote	
	Schools CPD HH to investigate further, talk to NB. Discussion 05/10. There may be people in the county who could deliver the CPD. HH explained that it should cover the technical elements at a grass root level. Education in the sport, understanding the content of coaching plus talent ID. HH and KD to discuss and look at setting objectives, milestones and delivering next year. KSM suggested a survey of teachers to capture what teachers want. KSM and HH met and had long discussion. HH will go to the local district coordinator to launch a pilot in Ashford area. KSO to chat to those at the University to get help with pitching it at the right level and to find out who would be the right person to deliver it. Hoped to launch in September, HH to provide venue and players – KSO to provide coach educator.	CPD Ongoing Milestones Survey Ongoing	HH, KSO
	LR to complete CoC.	Ongoing	LR NN
	Youth Trust DC to contact DR. Ongoing.	Ongoing	DC
	NB and MW to review all the grants and revisit criteria. Reviewed something and fed back at the November meeting. Check if this is closed. NB will send me some correspondence. MW and NB have split into looking at 3 grants each.	Ongoing	NB MW
	CD to check J Mizon's availability. Waiting to hear from G Burgess. KSM spoke to GB, diary full. JF will discuss with Jackie M in the hope of making it work.	Ongoing	CD
	RPU to discuss coach links with KSO  Discussion has taken place, KSO has produced a document for discussion. Further discussion required before presentation at next meeting.	Ongoing	RPU/J MC/KS O
	Move emails	Ongoing	DC
	All to consider re-election	Ongoing, deadline 1 June	All
	LR to get run off criteria from the competition group. Awaiting advice of competition group. KSM contacted the OTSG to explain that the run-off was for the safety of umpires and players. But that the size of the court might be compromised if required; no response	Ongoing	LR
	Volunteers for school tournaments required.		ALL
	MW to chase for the ED&I minutes.		MW
	All to present a small bio.		ALL
	Remember that AGM reports will be required at the end of June/ mid July.	Ongoing	ALL
<b>ACTIONS FROM MEETING 06/07/2023</b>			
Action 1	<b>KCSNL rules.</b> DC to circulate to all. All to read and send nil return to DC Request from Eclipse for 9.45. Agreed to amend rules to 9.30am earliest start time.		ALL DC
Action 2	<b>AGM arrangements</b> AGM will take place 6th September in the LRC, all to arrive by 6.45pm.		
Action 3	<b>Awards</b> All to consider options for missing categories. CD, NN/MR to forward details of Ann Windsor and Laura Askill achievements/contacts		ALL CD NN/M R
Action 4	NN to consider 24 sept and 7 Jan as options and will check availability at Polo Farm.		NN
Action 5	Amend wording to subsidy to go to clubs rather than venues.		HT

Action 6	County Plan. DC to re-circulate All to comment		ALL
Action 7	Emails		DC
Action 8	Gender Survey		ALL

Signed Chairperson .....

**Mrs K Smith**

Date: