

**MINUTES OF KENT NETBALL COMMITTEE MEETING**  
HELD ON WEDNESDAY 01 JUNE 2023



	Reported Items	Action Required	By Whom
	<b>IN ATTENDANCE:</b>		
	In person Miss Dot Bryan (DB) Mrs Alex Carter Mrs Dawn Cox (DC) Mrs Caroline Duggan Miss Hannah Hyams (HH) Miss Justine McAvoy (JMC)	Ms Natalie Northover (NN) Mrs Michelle Ray (MR) Mrs Keeley Smith (KSM) Mrs Helen Telfer (HT) Mrs Marlene Wander (MW) Rachael Purchase (RPU) England Netball	
<b>1.0</b>	<b>Apologies for Absence:</b>  Miss Emma Baker (EB) Miss Natalie Beckett (NB) Mrs Jenny Fissenden (JF) Ms Liz Roche Dr Katie Southam (KSO)	<b>Non-Attendance:</b>	<b>Info</b>
<b>2.0</b>	<b>General Conflict of Interest Declaration:</b>  KSM sought confirmation that the Conflict-of-Interest Register did not need any amendments. No amendments were submitted.		
<b>3.0</b>	<b>Minutes of the previous Meeting.</b>  The May minutes were agreed by CD and seconded by DB.		
<b>4.0</b>	<b>Action Points</b>  Actions 1-3 were closed.		
<b>5.0</b>	<b>Questions from Submitted Reports</b>  KSM confirmed that KNMC meetings will be the first Wednesday of the month. KSM asked all to diarise the need to write a report the week before.		
a)	<b>Secretary</b> DC said that not all entries had been received for the KCSNL and she had sent a reminder. Play offs will go ahead on 11 June at Polo Farm. Formation TBC. Discussed possible permutations pending outcome of regional play offs.		<b>Info</b>
b)	<b>NK College</b> [REDACTED]		

<b>Action 1</b>	Run offs/tolerances will be required for approval of venues for the U16 regional league.	LR to get run off criteria from the competition group.	<b>LR</b>
c)	<b>KCSNL - Non payment</b> Saracens payment had been made that afternoon. NFA		
d)	<b>RPU</b> Kent nominations for the One Awards are lagging behind other counties. Closing date 31 May. Presentations in July.		
<b>Action 2</b>	Greenwich Sports Development Officer is trying to compile evidence in favour of the resurfacing of Coldharbour.	If anyone has any supporting evidence please send it to RPU.	<b>ALL</b>
e)	<b>CD</b> There will be a table officials course in June. The region is dealing with their game management forms. As soon as they are published KN can look at adoption of something similar.		
<b>6.0</b>	Verbal reports from other Committee Members.		
<b>Action 3</b>	<b>Dover social league</b> Court runoffs reported as inappropriate at Astor Secondary School, unqualified umpires, lots of injuries. An individual had contacted RPU about the problems and she suggested starting a beginner programme.	If anyone has any ideas of potential facilities in Dover for affiliated activity, please pass to RPU.	<b>ALL</b>
<b>7.0</b>	<b>AOB</b>		
<b>Action 4</b>	CD and NN sent their apologies for the next meeting. MW asked RPU to share the diversity and inclusion document with the committee. MR will be attending the regional meeting.		<b>RPU</b>
<b>Action 5</b>	Discussion about league AGMs. DC to create a crib sheet		<b>DC</b>
<b>Action 6</b>	Remember that AGM reports will be required at the end of June/ mid July.		<b>ALL</b>
	Schools dates U19 21/09/23 U16 03/10/23 U14 09/11/23 Finals 24/11/23		
	HT asked for permission to transfer funds as and when required. Agreed.		
	Umpires for KN events to be capped with pathway offered first.		

	<p><b>Meeting closed 21:22</b>  <b>Next meeting will be 07/06/2023 – online 7.30pm. Finance meeting for honorary officers 18:00 online</b></p>		

**SUMMARY OF ACTIONS**

<b>REMAINING ACTIONS FROM PREVIOUS MEETINGS</b>			
	<b>Brought forward from previous meetings</b>		
	Request for Kent's history.	Ongoing	DC
	Schools CPD HH to investigate further, talk to NB. Discussion 05/10. There may be people in the county who could deliver the CPD. HH explained that it should cover the technical elements at a grass root level. Education in the sport, understanding the content of coaching plus talent ID. HH and KD to discuss and look at setting objectives, milestones and delivering next year. KSM suggested a survey of teachers to capture what teachers want. KSM and HH met and had long discussion. HH will go to the local district coordinator to launch a pilot in Ashford area. KSO to chat to those at the University to get help with pitching it at the right level and to find out who would be the right person to deliver it. Hoped to launch in September, HH to provide venue and players – KSO to provide coach educator.	CPD Ongoing  Milestones  Survey	HH, KSO
	LR and NN are still to complete the COI form. DC to look at it. LR to complete CoC. *DC to add LR and NN names to list for them to complete	Ongoing	LR NN
	Youth Trust DC to contact DR. Ongoing.	Ongoing	DC
	NB and MW to review all the grants and revisit criteria. Reviewed something and fed back at the November meeting. Check if this is closed. NB will send me some correspondence. MW and NB have split into looking at 3 grants each.	Ongoing	NB MW
	Awards = AC to check the league list is up to date. It can be accessed on the GDrive in the Member Leagues folder. More publicity required.	Ongoing	AC/JM C
	CD to check J Mizon's availability. Waiting to hear from G Burgess.	Ongoing	CD
	RPU to discuss coach links with KSO	Ongoing	RPU/J MC/KS O
	Collating Game Management of players.	Ongoing	CD/MR
	Move emails	Ongoing	DC
	All to consider re-election	Ongoing, deadline 1 June	All
	Awards - AC to put out to leagues	Ongoing	AC
<b>ACTIONS FROM MEETING 04/05/2023</b>			
<b>Action 1</b>	LR to get run off criteria from the competition group. Awaiting advice of competition group.		LR
<b>Action 2</b>	If anyone has any supporting evidence for Coldharbour courts please send it to RPU. None received. RPU to meet with MW.		ALL
<b>Action 3</b>	If anyone has any ideas of potential facilities in Dover for affiliated activity, please pass to RPU.		ALL
<b>Action 4</b>	MW asked RPU to share the diversity and inclusion document with the committee.		RPU
<b>Action 5</b>	Discussion about league AGMs. DC to create a crib sheet		DC
<b>Action 6</b>	Remember that AGM reports will be required at the end of June/ mid July.		ALL

Signed Chairperson .....

**Mrs K Smith**

**Date: 07 June 2023**