

MINUTES OF KENT NETBALL COMMITTEE MEETING
HELD ON WEDNESDAY 05 APRIL 2023



	Reported Items	Action Required	By Whom
	IN ATTENDANCE:		
	In person Miss Dot Bryan (DB) Mrs Dawn Cox (DC) Miss Hannah Hyams (HH)	Mrs Michelle Ray (MR) Mrs Keeley Smith (KSM) Mrs Helen Telfer (HT) Mrs Marlene Wander (MW)	
1.0	Apologies for Absence: Miss Emma Baker (EB) Miss Natalie Beckett (NB) Mrs Alex Carter Mrs Caroline Duggan Mrs Jenny Fissenden (JF) Miss Justine McAvoy (JMC) Ms Natalie Northover (NN) Ms Liz Roche Dr Katie Southam (KSO) Rachael Purchase (RPU) England Netball	Non-Attendance:	Info
2.0	General Conflict of Interest Declaration: KSM sought confirmation that the Conflict-of-Interest Register did not need any amendments. No amendments were submitted.		
3.0	Minutes of the previous Meeting. The March minutes were agreed by HT and seconded by MR.		
4.0	Action Points Actions 1, 3, 6 and 7 were closed.		
5.0	Questions from Submitted Reports Members without reports: MR - The regional festival in Kent recently was called off midway due to extreme rain. MW said thank you to DB and HH for their help (HH had to spend the day in the cupboard to make the buzzer work!) CD joined.		

	<p>HH - reported that the tournaments were complete this year. HH to reflect on feedback before preparing for next year. KSM suggested recording the umpires that complaints are made against. Also for the mentors to watch them in future. HH explained the challenges facing schools. Very difficult for schools to get a teacher qualified. Rules state that umpires do not need to be qualified, but do need to be competent. HH said that the majority of complaints are about bias rather than incompetence. HH suggested that in future, someone comes to spot-check the umpires. KSM to think of something robust to put in the rules. HH said that we could go more hard-lined and insist on a qualification. HH said that it is important to remain accessible.</p> <p>AC joined.</p>	HH to book courts.	KSM
6.0	Verbal reports from other Committee Members.		
a) Action 1	<p>Treasurer HT - asked whether the bank account is checked. DC checks county league and schools. Unsure whether junior league is checked. Are scouted academy athletes checked? HT will do the checks.</p>	DC to ask LR/NB what the process is and standardise the checks.	DC
b) Action 2	<p>Secretary Schools. Agreed that there would not be a printed certificate for participants. It will be emailed to them to print if they want it.</p>		INFO
7.0	AOB		
Action 3	<p>MW Finance meeting – 7 June. DC to book the room earlier – 6pm. Affiliation fee? HT prefers to wait until the finance meeting, but will need to agree earlier if necessary. Awards – one received.</p> <p>DC referred MW to her report regarding the Kent Youth Netball charity.</p> <p>HT NB request to pay for minibus hire. Open to the idea dependant on cost. Can HT pay a KCJNL invoice for 5 March? Confirmed that this was a fixture date.</p> <p>MW A challenge with NK college, flooding – hole in roof not fixed. Rubbish on the court. Who is the contact there now? Some responsibility with clubs, but also with county that promotes the use of the venue.</p>	HT to find contact and will go and talk to them.	HT
	<p>Meeting closed 21:00 Next meeting will be 03/05/2023 – at RSG. 7.30pm.</p>		

SUMMARY OF ACTIONS

REMAINING ACTIONS FROM PREVIOUS MEETINGS			
	<u>Brought forward from previous meetings</u>		
	Request for Kent's history.	Ongoing	DC

	Schools CPD HH to investigate further, talk to NB. Discussion 05/10. There may be people in the county who could deliver the CPD. HH explained that it should cover the technical elements at a grass root level. Education in the sport, understanding the content of coaching plus talent ID. HH and KD to discuss and look at setting objectives, milestones and delivering next year. KSM suggested a survey of teachers to capture what teachers want. KSM and HH met and had long discussion. HH will go to the local district coordinator to launch a pilot in Ashford area. KSO to chat to those at the University to get help with pitching it at the right level and to find out who would be the right person to deliver it. Hoped to launch in September, HH to provide venue and players – KSO to provide coach educator.	CPD Ongoing Milestones Survey	HH, KSO
	LR and NN are still to complete the COI form. DC to look at it. LR to complete CoC. *DC to add LR and NN names to list for them to complete	Ongoing	LR NN
	Youth Trust DC to contact DR. Ongoing.	Ongoing	DC
	NB and MW to review all the grants and revisit criteria. Reviewed something and fed back at the November meeting. Check if this is closed. NB will send me some correspondence.	Ongoing	NB MW
	LR to talk to the coach with a club 'hat' on. NB to create some information on this for the website. Possibly to include case studies. Spoken to coach, website still to do.		LR/NB
	Awards = AC to check the league list is up to date. It can be accessed on the GDrive in the Member Leagues folder. More publicity required.	Ongoing	AC/JM C
	CD to check J Mizon's availability. Waiting to hear from G Burgess.	Ongoing	CD
	RPU - NetballHer details. JMC to advertise. RPU to discuss coach links with KSO		RPU/J MC/KS O
	Collating Game Management of players.	Ongoing	CD/MR
	Move emails	Ongoing	DC
	All to consider re-election	Ongoing, deadline 1 June	All
	Awards - AC to put out to leagues	Ongoing	AC
ACTIONS FROM MEETING 05/04/2023			
Action 1	DC to ask LR/NB what the process is for checking payments and standardise the checks.		DC
Action 2	Emailed certificates from now on.		DC/HH
Action 3	Finance meeting. DC to book		DC/all

Signed Chairperson

Mrs K Smith

Date: 05 May 2023