

MINUTES OF KENT NETBALL COMMITTEE MEETING
HELD ON WEDNESDAY 07 JUNE 2023



	Reported Items	Action Required	By Whom
	IN ATTENDANCE:		
	In person Miss Emma Baker (EB) Miss Natalie Beckett (NB) Miss Dot Bryan (DB) Mrs Alex Carter Mrs Dawn Cox (DC) Mrs Jenny Fissenden (JF) Miss Hannah Hyams (HH)	Mrs Michelle Ray (MR) Ms Liz Roche (LR) Mrs Keeley Smith (KSM) Mrs Helen Telfer (HT) Mrs Marlene Wander (MW) Rachael Purchase (RPU) England Netball	
1.0	Apologies for Absence: Miss Justine McAvoy (JMC) Mrs Caroline Duggan (CD) Ms Natalie Northover (NN)	Non-Attendance:	Info
2.0	General Conflict of Interest Declaration: KSM sought confirmation that the Conflict-of-Interest Register did not need any amendments. No amendments were submitted.		
3.0	Minutes of the previous Meeting. The May minutes were agreed by MR and seconded by DB.		
4.0	Action Points Actions 2-6 were closed.		
5.0	Questions from Submitted Reports		
a) Action 1	Secretary Gender queries - DC asked whether EN had updated their policy. RPU suggested she check with Danielle Hogan, RPU to email and copy DC in. Concerns for duty of care but also equal opportunity. HH to share some findings from research.		RPU/D C
b) Action 2	Schools Tournaments help Finals 24/11/23 U13 - 31/01/24 U12 - 28/02/24 Emerging - 16/03/24 Volunteers please, DC offered to do paperwork plus emerging schools for these above.	All to comment with availability	ALL

6.0	Verbal reports from other Committee Members.		
a. Action 3	MR ED&I meeting had taken place but the minutes had not been circulated; the delay was holding up progress.	MW to chase.	MW
b.	KSO Apologised for the delay in getting information on future plans to the KNMC.		
c.	NB NB advised that the trials would take place in a couple of weeks, and that there were a large number of athletes registered. CD was due to organise umpires for it.. The performance agreement with EN had been signed. <i>LR arrived.</i>		
d.	[REDACTED]		
7.0	NK College MW has requested a meeting on behalf of Kent Netball; no response as yet. LR has made contact with various interested bodies along with those who contributed to the build (such as Sport England). Action 3 HT to provide information on how much was paid to them. Was there any contract or understanding? MW will discuss with Anita H and JM. KSM said that KN must have a robust but diplomatic response. KSM will investigate the planning requirements		HT MW
8.0	RMB & County Plan Discussed not having a president but there would need to be a constitution change. 13 September Action 4 Want KN to look at the county plan and extend to a 2-year plan, review and assign what the status is and add new actions 2022-25. DC to find on Google Drive and circulate.		KSM DC
9.0	AOB		
Action 5	KSM - visibility, all to provide a small bio. DC to add to website and JMC to consider raising profile on social.		ALL
Action 6	HT went through changes to finance proposed as a result of the finance meeting. NB asked whether there were any calculations that she could have to be clear on why there was an increase. HT will send the breakdown/explanation.		HT
Action 7	AC - Play off rule query, Hornets - DC to add in advisory about play off rules for region.		DC
Action 8	DB - requires help to upload the membership fees on ENgage. HT to upload them.		HT
Action 9	MW - please think about AGM, standing again, changes to constitution. Reports.		ALL

	NB - are the county junior league dates for the coming season. LR said that they were on the invitation to enter.		
	<p>Meeting closed 21:22</p> <p>Next meeting will be 05/07/2023 – RSG. Hybrid meeting. MR will chair the meeting.</p> <p>LR apologies, AC, HT will dial in. Those who can genuinely get to Rainham should go.</p>		

SUMMARY OF ACTIONS

REMAINING ACTIONS FROM PREVIOUS MEETINGS			
	Brought forward from previous meetings		
	Request for Kent's history.	Ongoing	DC
	Another push on this and draw a line under it.	JMC to re-promote	
	Schools CPD HH to investigate further, talk to NB. Discussion 05/10. There may be people in the county who could deliver the CPD. HH explained that it should cover the technical elements at a grass root level. Education in the sport, understanding the content of coaching plus talent ID. HH and KD to discuss and look at setting objectives, milestones and delivering next year. KSM suggested a survey of teachers to capture what teachers want. KSM and HH met and had long discussion. HH will go to the local district coordinator to launch a pilot in Ashford area. KSO to chat to those at the University to get help with pitching it at the right level and to find out who would be the right person to deliver it. Hoped to launch in September, HH to provide venue and players – KSO to provide coach educator.	CPD Ongoing Milestones Survey Ongoing	HH, KSO
	LR to complete CoC.	Ongoing	LR NN
	Youth Trust DC to contact DR. Ongoing.	Ongoing	DC
	NB and MW to review all the grants and revisit criteria. Reviewed something and fed back at the November meeting. Check if this is closed. NB will send me some correspondence. MW and NB have split into looking at 3 grants each.	Ongoing	NB MW
	Awards = AC to check the league list is up to date. It can be accessed on the GDrive in the Member Leagues folder. More publicity required. AC sent out to the leagues and needs to go back and chase answers.	Ongoing	AC/JM C
	CD to check J Mizon's availability. Waiting to hear from G Burgess. KSM spoke to GB, diary full. JF will discuss with Jackie M in the hope of making it work.	Ongoing	CD
	RPU to discuss coach links with KSO Discussion has taken place, KSO has produced a document for discussion. Further discussion required before presentation at next meeting.	Ongoing	RPU/J MC/KS O
	Move emails	Ongoing	DC
	All to consider re-election	Ongoing, deadline 1 June	All
	Awards - AC to put out to leagues No response from Canterbury, Folkestone, DC gave alternative contacts	Ongoing	AC
	LR to get run off criteria from the competition group. Awaiting advice of competition group.	Ongoing	LR

	KSM contacted the OTSG to explain that the run-off was for the safety of umpires and players. But that the size of the court might be compromised if required; no response		
	Remember that AGM reports will be required at the end of June/ mid July.	Ongoing	ALL
ACTIONS FROM MEETING 04/05/2023			
Action 1	Gender query.		HH/DC
Action 2	Volunteers for school tournaments required.		ALL
Action 3	MW to chase for the ED&I minutes.		MW
Action 4	DC to find the county plan and circulate.		DC
Action 5	All to present a small bio.		ALL
Action 6	HT to send a breakdown of the finance.		HT
Action 7	Hornets play off rule query.		DC
Action 8	Upload membership fees to ENgage.		HT
Action 9	Think about standing again, changes to constitution.		ALL

Signed Chairperson

Mrs K Smith

Date: 07 June 2023